



TATA MEMORIAL HOSPITAL
[TATA MEMORIAL CENTRE]
[H.R.D. DEPARTMENT]

Advt.no.114/2021

30.09.2021

WALK IN INTERVIEW

For Tata Memorial Centre on Adhoc basis.

On 12.10.2021 between 09.00 a.m. to 10.00 a.m

Venue : Tata Memorial Hospital, Lecture hall,
Golden Jubilee Building, 2nd Floor, Dr. E. Borges Marg,
Parel, Mumbai – 400 012.

ASSISTANT SECURITY OFFICER & SECURITY ASSISTANT (ON ADHOC BASIS)

Qualification & Experience:

ASSISTANT SECURITY OFFICER																					
Qualification & Experience :	a) Educational Qualification																				
	i) Ex Servicemen / personnel served in Para Military Forces / Police Force who have rendered minimum 15 years of service and should be of the rank of Ex Havaldar or equivalent rank in Police / Central Para Military Forces. Should possess educational qualification equivalent to graduation certificate from armed Forces or from any recognized University.																				
	ii) For Civilian Candidates – Graduation from a recognized University and should be in possession of NCC 'C' certificate with work experience of minimum 05 years as Security Officer / Security Supervisor / Security Assistant in a large Civil Organization / Hotel / Hospital / Airport with good Public Relations qualities.																				
	(Copies of Discharge book and driving license is mandatory while applying)																				
	b) Should possess valid driving license for LMV and Two wheelers.																				
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Age	Maximum 30 years as on the date of walk in Interview. Note: Ex-servicemen who were discharged or retired from the ARMED Forces during last 03 years shall only be eligible to apply.																				
Consolidated Salary	Rs. 35,000/- per month.																				

SECURITY ASSISTANT																																	
Qualification & Experience	<p>a) For Ex-servicemen, Ex-Police and Ex- Central Para Military Personnel who have rendered minimum 15 years of service. Should possess XIIth standard pass or equivalent certificate from Armed Forces.</p> <p>b) For Civilian Candidates – XIIth standard is compulsory with certificate of basic course from Civil Defence or NCC 'B' certificate with experience of 5 years of watch and ward in any reputed Security Firm or Hospital Industry.</p> <p>(Copies of Discharge book and driving license is mandatory while applying)</p> <p>c) Should possess valid driving license for LMV and Two wheelers</p> <p>c) Minimum Height:</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Category</th> <th>Height in cms.</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>General</td> <td>167</td> </tr> <tr> <td>2.</td> <td>Candidate belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North Eastern States and Sikkim</td> <td>165</td> </tr> <tr> <td>3.</td> <td>Candidates belonging to ST</td> <td>162.5</td> </tr> </tbody> </table> <p>d) Chest:</p> <table border="1"> <thead> <tr> <th rowspan="2">Sl. No.</th> <th rowspan="2">Category</th> <th colspan="2">In cms.</th> </tr> <tr> <th>Unexpanded</th> <th>Expanded</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>General</td> <td>80</td> <td>85</td> </tr> <tr> <td>2.</td> <td>Candidate belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North Eastern States and Sikkim</td> <td>80</td> <td>85</td> </tr> <tr> <td>3.</td> <td>Candidates belonging to ST</td> <td>77</td> <td>82</td> </tr> </tbody> </table>			Sl. No.	Category	Height in cms.	1.	General	167	2.	Candidate belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North Eastern States and Sikkim	165	3.	Candidates belonging to ST	162.5	Sl. No.	Category	In cms.		Unexpanded	Expanded	1.	General	80	85	2.	Candidate belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North Eastern States and Sikkim	80	85	3.	Candidates belonging to ST	77	82
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Age	<p>Minimum 25 years and Maximum 30 years as on the date of walk in Interview.</p> <p>Note: Ex-servicemen who were discharged or retired from the ARMED Forces during last 03 years shall only be eligible to apply.</p>																																
Consolidated Salary	Rs. 25,000/- per month.																																

The candidates who do not fulfill the above norms may not attend the interview.

Interested candidates may come along with Bio-data, recent passport size photograph, Xerox copy of Aadhar Card, original certificates, experience certificate and one set of attested copies of all certificates at Tata Memorial Hospital, Parel, Mumbai.

[BENNY GEORGE]
H.R.D. OFFICER

For further enquiry kindly contact Extn No.4628

GENERAL CONDITIONS:

1. Age & Experience will be reckoned as on date of walk in Interview.
2. Age Relaxation
Upper age is relaxable for persons belonging to Reserved Categories such as SC/ST/OBC/Ex-Serviceman & other categories as per the instructions of Govt. of India as under:

SC/ST	-	05 Years
OBC	-	03 Years
Ex-Serviceman	-	Length of service in Armed forces plus 03 years (additional relaxation in case of SC/ST/OBC as per the instructions of Govt. of India.

Age relaxation maximum by 5 years for Departmental Candidates, Candidates with additional qualification and higher experience and candidates working in TMC on temporary basis / on projects / on contract basis.
3. Candidates may be offered a higher or lower grade than what is advertised based on their working experience, research work record and overall assessment at the time of interview and recommendations of the Selection Committee.
4. Candidates appointed will be rotated in any Units of TMC as per the needs of the units concerned as and when necessary in the same state where appointed.
5. Documents to be submitted at time of interview:
 - i) Date of Birth: Birth Certificate / School leaving certificate / SSC passing certificate.
 - ii) Educational Qualification: Mark sheet & passing certificate for final examinations.
 - iii) Experience certificate:
 - Past employment: Experience indicating the date of joining and relieving.
 - Current employment: Appointment letter, last pay slip, identity card.
 - iv) Caste Certificate: Valid Caste Certificate (in the format of Govt. of India) Validity certificate in case of SC/ST, Non Creamy layer certificate in case of OBC candidate is mandatory.
 - v) Copy of PAN Card & Bank Accounts details.
 - vi) Discharge Book – Copy of complete discharge book is to be attached.

All the above original documents are mandatory to be produced at time of interview for verification else the candidate will be disqualified.
 - vii) Separate applications should be submitted for each post along with recent passport size photograph.
 - viii) It is mandatory that all selected candidates should produce Police Verification Certificate within one month of joining to respective H.R.D.O.
6. Tata Memorial Centre also reserves the right not to call any candidates for Interview without assigning any reason thereof.
7. Tata Memorial Centre reserves the right to fix minimum eligibility standard / bench mark and restrict no. of candidates. The decision of the Director, Tata Memorial Centre in this regard shall be final and binding and no correspondence in this regard will be entertained with the candidates.
8. In case it is found at any stage of recruitment that the candidate does not fulfill the eligibility criteria and / or, the candidate has furnished any incorrect / false / incomplete information or has suppressed any material fact (s), his candidature will be cancelled. If any shortcoming is detected, even after appointment, the services of the candidate are liable to be terminated forthwith. Therefore, before applying for any post, the candidate should ensure that he fulfills all the eligibility criteria under the norms mentioned in the advertisement.
9. Canvassing in any form will disqualify the candidature.